

# 2020 Annual Member Meeting

Presented on behalf of the IDS Board of Directors  
Pamela Dinan, IDS Administrator



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## Topics

Board of Directors  
Operations during COVID-19  
2021 Member Fees and Budget  
Residential Shipping



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## 2021 Board of Directors

**Carol Brigham, President**  
LaSalle University

**Jill Morris, Vice-President**  
PALCI

**Sandra Collins, Treasurer**  
New Castle Public Library

**Tessa Mitchell, Secretary**  
Scranton Public Library

**Bronwen Gamble**  
Reading Public Library

**Ginger McGiffin**  
Clarion University

**Patrick J. Harkins**  
State House of Representatives

**Sarah Penniman**  
Elizabethtown College

**Amy Lee Heinlen**  
Duquesne University

**Heather Sharpe, State Library Liaison**  
PA Department of Education  
(Non-voting Member)

**Alexander Kirby**  
Pennsylvania Highlands Community College

**Beth Williams**  
Mansfield University

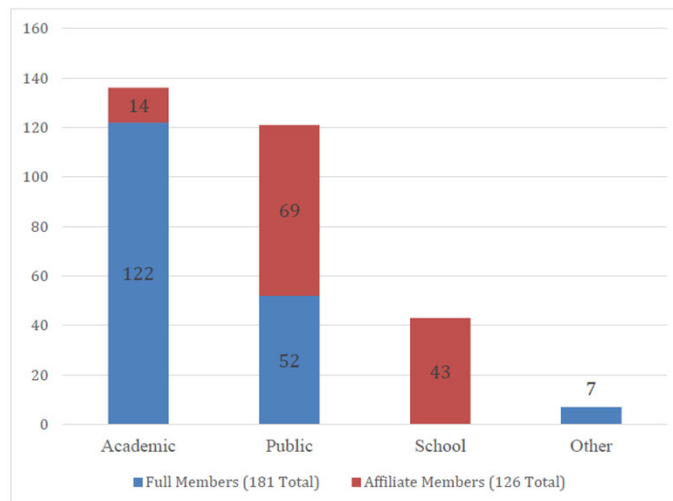
**Meg Massey**  
Pennsylvania State University

**Pamela Dinan**  
IDS Administrative Director  
(Non-voting Member)



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## IDS Membership



2020 Membership Statistics as of December 10, 2020



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## Operations During the Pandemic

- IDS remained fully operational during Spring 2020.
- Aided libraries through sudden closures.
- Encouraged residential shipping and creating labels to assist in the return of materials.



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## 2020 Shipping

Significant decline in shipping due to library closures.

Quarter	Packages Shipped 2019	Packages Shipped 2020
First Quarter	125,458	109,253
Second Quarter	118,227	5,945
Third Quarter	110,605	51,799
<b>Total</b>	<b>354,290</b>	<b>166,997</b>

As a result, IDS saw a reduction in shipping expenses even though we have collected our income for the year. The Board is focused on passing these funds back to the membership and the Board action for 2021 reflects this.



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## 2021 Member Fees

- IDS is reducing all full and affiliate member fees by 25% for 2021. This reduction is IDS' way of "returning" the funds not spent during COVID-19 back to the membership.
- All existing full members will remain in the same package category as 2020, since package totals are skewed from the COVID-19 pandemic.
- The 2021 membership tiers and fees will remain unchanged from the 2020 levels.



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## 2021 Budget

Expenditures	
Delivery (95%)	\$2,129,433
Management Fee (4%)	\$86,092
Operating Expenses (1%)	\$19,475
<b>Total</b>	<b>\$2,235,000</b>

IDS remains financially healthy.

Income	
State Funds (26.4%)	\$590,400
Member Fees (45.6%)	\$1,019,798
Reserves – COVID (15.1%)	\$338,481
Reserve (12.2%)	\$272,321
Interest (1%)	\$14,000
<b>Total</b>	<b>\$2,235,000</b>



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## Residential Shipping

The IDS Board of Directors approved the continuation of residential shipping for member libraries as part of standard IDS services. This is now a permanent value-added option.

- Libraries may ship library-related materials to residential locations (locations that are not libraries/businesses).
- IDS will cover the cost of the ground shipping costs and delivery surcharges on the package with the exception of address corrections. It is important that member libraries validate the shipping address in the UPS software prior to shipping the package.
- Each package will count towards a member's annual package count, which could move a member into the next member category.



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## Member Renewal/Invoices

- Member Renewal has closed.
- Invoices for 2021 Member Fees have been sent.
- Please contact IDS if you have any questions.



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## Learn More

<http://idspa.org>

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